General safety instructions for the property

In the event of an emergency, always call 112

If you need more information about the safety of your property, contact the property manager.

Fire

In the event of a fire, act quickly and prudently.
Always keep fire and rescue routes clear.

- **Save** yourself and those in danger. Never use the elevator. Always use stairs and crawl on the ground if there is a lot of smoke.
- **Alert** the fire brigade on 112 as soon as you are in a safe place.
- **Contain** the fire with a fire blanket/hand extinguisher and close doors and windows when leaving.
- **Assemble** at a pre-arranged assembly point. Guide the fire brigade to the scene.

https://spek.fi/turvallisuus/paloturvallisuus/toimintaohjeet-tulipalossa/

General danger

When you hear a general alarm signal, do the following:

- **Go inside:** Close the doors, windows and air conditioning. If you smell gas, go to the upper floors and breathe through a wet cloth.
- **Check the instructions from the authorities:** Check the news, turn on the radio and wait for instructions.
- **Keep the lines open:** Avoid unnecessary phone use to ensure phone lines are not blocked.
- **Wait until the danger is over:** Do not leave without an okay from the authorities or the all-clear signal.

An air-raid shelter has been designated for the building and will be deployed if necessary.
https://pelastustoimi.fi/en/home-everyday-life/emergencies/alarm-signal

Sudden emergency

The first thing to do in a sudden emergency, such as a medical emergency, is to assess the situation.

- **Consciousness:** Is the casualty awake, or can they be awakened?
- **Breathing:** Is the airway open, and is the casualty breathing normally?
- **Pulse:** Can you feel a pulse?
- **Checking condition:** If the person being helped is awake, ask them to describe how they are feeling and any previously diagnosed medical conditions.
- **Bleeding:** Is there any bleeding or signs of shock?

Always call 112 if you need professional help
https://punainenristi.fi/ensiapu/ensiapuohjeet/

Crime prevention

Crime prevention is an integral part of property security.

- **Keep doors locked:** Personal security and burglary prevention is everyone's responsibility. Keep doors locked, and do not let outsiders into the property.
- **Report a suspected break-in:** If you see signs of a break-in or vandalism, report the situation immediately to your organisation's security officer and then to the police. Make a crime report: https://poliisi.fi/en/report-a-crime
- **Do not clean up:** Do not clean up after an incident until it has been thoroughly investigated. The traces must be recorded and photographed.
- **Prevent further damage:** Prevent additional damage if such situations occur. Lock the doors or otherwise prevent access to the area.

- https://poliisi.fi/en/theft-and-petty-theft
- https://poliisi.fi/en/domestic-and-holiday-home-burglaries

Damage and hazard

Any incident on the property must be taken seriously. If you spot a hazard, such as a slippery floor or a loose handrail, or an accident, such as a water leak, it is your responsibility to act.

1. Report

Report the damage or incident to maintenance or building staff.

2. Warn

Warn others. Place a sign warning of the danger.